



• Immigration Attorney or Paralegal •

**Bilingual Spanish/English and Immigration Law Experience Required**

Canal Alliance seeks a responsible and compassionate person, with good verbal and written communication skills in Spanish and English, who demonstrates a passion for immigrant rights issues and enjoys working with people of diverse ethnic backgrounds, to fill the role of staff attorney or paralegal for our Immigration Legal Services Department. A paralegal would be expected to seek accreditation from the Board of Immigration Appeals in order to be able to represent clients.

The candidate will work in a four-person department, along with the directing attorney, a paralegal, and a legal assistant to provide community education on immigration law, consultations with clients, forms preparation on a variety of matters (family-based immigration, naturalization and citizenship, Temporary Protected Status, U and VAWA cases, and other immigration benefits), and s/he will represent clients before the immigration service and the Immigration Court. The candidate will represent Canal Alliance as a participant in coalitions and meetings.

Please submit cover letter, resume and salary requirements in Word or PDF format to [contact@canalliance.org](mailto:contact@canalliance.org). No phone calls please.

Canal Alliance is an equal opportunity employer, hiring and promoting staff, recruiting volunteers, and providing services to individuals without regard to race, creed, ethnicity, gender, sexual orientation, marital status, national origin, age, or physical ability.

People of color are strongly urged to apply.

Compensation will commensurate with experience, benefits package includes medical, optional 403(b) and Med125 plans. Position is 75% to full-time.

Canal Alliance is a community-based organization located in the Canal neighborhood of San Rafael. Our programs help families improve the quality of their lives by learning to advocate for themselves, and in so doing, become self-sufficient and eventually leaders in their community. Our wide range of programs enables us to assist family members of all ages, and at all stages of need – from critical support through stability, and eventually to prosperity. For detailed information regarding our programs, please see our website at [www.canalliance.org](http://www.canalliance.org)

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*Developing self-sufficiency and leadership for a healthier community*

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